

ADMINISTRATOR'S REPORT

11-3-14 through 11-16-14

Waste Water Treatment Plant

- Sewer Plant running fine, nothing new to report.
- Continued with daily testing and other normal maintenance.
- Removed UV lamps and cleaned for the winter months.
- Tested oil in drives.
- Cleaned clarifiers of algae.
- Leaking flange gaskets were replaced on the lower Vaughn pump.

Sanitary Sewer Collection System

- Monthly service to the system is being done as time permits.
- Residents have begun to connect to the new system on Orchard Dr. There are two left to connect and they have 90 days to complete.

Water System and Water Plant

- We continue to perform normal maintenance at the plant.
- Other than the normal meter and curb box repairs all things in town has been normal.
- We turned on the heaters in the well houses this week and found one to be in need of repair. This will be corrected as soon as possible.
- We have been given the go ahead to install the 4ö meter on S Main St for Ag Credit. All of the material should be in sometime over the next two weeks.

Other issues

- Nothing at this time.

Recreation / Pool

- Closed for the season.

Street / Storm Sewer

- Cold patching of the pot holes around town over the past two weeks continues. This work is ongoing.
- Poggemeyer continues to work with CSX on the problems with the rail crossing. We hope to reduce the size of the pipe to 48ö. This alone with the current 21ö pipe should give us enough capacity. We hope to rebid the project before the end of the year.
- We continue to pick up the leaves in town, we are doing everything possible to complete this task. Residents will have to be patient as it takes a long time to make a round in town and also dump the loads of leaves.

- The leaf machine broke last week and we had to stop picking up leaves for a day with it while repairs were made. In the mean time we were able to borrow a spare machine from Lexington so we could continue to pick up leaves. The tongue was repaired on our machine and we were able to use both machines for a few days to catch up. We should be able to complete leaf pick up this week and only have to pick up random piles for the next few weeks.

2015 Expense Budget

- a. A copy of the 2015 expense budget is in your packet for your review.
- b. I have included a 2% increase for the employees for consideration.
- c. I have in the budget the replacement of the two personnel that retired last year.
- d. I have also included hours and benefits for Michelle to be full time sometime after the first of the year. With Kathy retiring in 2015 someone will need to take over Mayor's Court and also do the Utility billing work.

Development

- Our Grant with the USEPA will be advertised the week of 10-29 and 11-5-14 and the RFQ can be found on the Village web page. www.mountgilead.net they are due 11-24-14.

Web Site (www.mountgilead.net)

- Please feel free to e mail Dave Goosens at dgoosens@wrgs.com , with any calendar items or meeting minutes.

Please be sure to e mail me a copy of your committee meeting minutes. These meeting minutes are an important part of our history and documentation for records.

Council FYI

We are doing everything possible to stay ahead of the problems in town with limited staff. However there will be some things that we just can't get completed. The limited amount of community service people coming out of the court system which means it takes 3 people to staff the garbage truck 2 days a week. Currently we have one full time staff person at both the water plant and sewer plant with one person floating between both plants. Our other person that reads meters is tied up reading meters for one week and 3 to 4 days doing turn ons and shut offs. So we are stretched thin and when we have a problem it is all hands on deck until problem is resolved.

**Prepared by
Dan Rogers, Village Administrator
11-14-14**