

OATH OF OFFICE

The Honorable Judge Howard Hall officiated the Oath of Office to the following officials;

Michael S. Porter - Mayor
Donna Carver - Council
Christopher Sherbourne - Council
Keith Strait - Council

Judge Hall expressed appreciation to the officials who willing serve their community.

GUESTS

Guests present for the Officiating included; Alberta Stojkovic from the Sentinel, Mandy, Chloe and Laney Sherbourne, Kim Porter, Morgan Salisbury, Andrew & Laura Wick, Julia Carver, Andrew Carver, Jeanine Girard, Warren Davis and Greg Young.

CALL TO ORDER

Mayor Porter called the Regular Meeting to order at 7:10 PM on January 4, 2016.

INVOCATION

Hines offered the Invocation.

PLEDGE OF ALLEGIANCE

The Mayor led the Pledge of Allegiance.

ROLL CALL

The following members of Council answered roll call; Donna Carver, Tim Clapper, Kay Hines, Chris Sherbourne, Keith Strait. The Clerk declared a quorum. Mayor Mike Porter, Solicitor Matt Griffith, Administrator Dan Rogers, Clerk-Treasurer Sue Mermann and Fiscal Officer Asst. Cathy Davis were present.

MINUTES

With one minor addition, the 12-21-15 minutes were approved.

ANNUAL COUNCIL REORGANIZATION

Strait moved and Carver seconded to appoint Clapper Council President Pro Tempore for the coming year. Roll call; Strait yes, Carver yes, Hines yes, Clapper yes, Sherbourne yes. Clapper reported committee positions will be available by the 1/18/16 meeting.

Clapper moved, Hines seconded to continue to meet on the first and third Monday of each month at 7:00 PM; to meet the third Monday only in July and August, and to meet on the first Tuesday in September (9/6/16) rather than the first Monday, which would be Labor Day. Roll call; Clapper yes, Hines yes, Carver yes, Strait yes, Sherbourne yes.

Clapper moved, Strait seconded to adopt the Council Rules of Procedure. Roll call; Clapper yes, Strait yes, Sherbourne yes, Carver yes, Hines yes.

Clapper moved and Hines seconded, to retain Attorneys Griffith & Bringer as Village Solicitors. Roll call; Clapper yes, Hines yes, Carver yes, Strait yes, Sherbourne yes.

GUESTS

Guests remaining for the meeting included Alberta Stojkovic from the Sentinel, Warren Davis, Morgan Salisbury, Brian Zerman and Greg Young.

Ms. Salisbury presented an in-depth written "Water Utility Bills, Processes and Fees" report outlining her understanding of the utility procedures, fees, penalties and collections practices along with information from the Village ordinances. Ms. Salisbury's report stems from a disconnect notice for nonpayment of her first utility bill. A comparison between the Village, Cardington and DelCo was included in the report along with a list of recommendations and an offer to meet with the Utilities Committee to discuss the report and recommendations. Mayor Porter explained that the property owners' responsibility to pay delinquent renter's utility bills motivated Council to adopt a policy to limit the amount a tenant could accrue. Clapper offered to discuss the report in the Utility Committee.

Mr. Davis stated he is a candidate for the Morrow County Commissioners' position. He is visiting county entities during his campaign.

POLICE CHIEF-BRIAN ZERMAN

No report.

FIRE CHIEF-GREG YOUNG

Chief Young reported a total of 12 calls between 12/22/15 and 1/4/16. The department finished 2015 with a total of 292 responses.

Repairs have been completed on Engine 10 and Engine 15. Rescue 11 is scheduled for maintenance, which will complete the scheduled maintenance of all vehicles.

COMMITTEES & RECOMMENDATIONS

STREETS-

FIRE & POLICE-KAY HINES

Hines reported a meeting will be scheduled with both Chief Zerman and Chief Young.

FINANCE & PERSONNEL-

UTILITIES-TIM CLAPPER

No report.

LONG RANGE PLANNING-TIM CLAPPER

No report.

VILLAGE DEVELOPMENT & ZONING-

CODES & REGULATIONS-

ADMINISTRATOR-DAN ROGERS

Rogers reported a vibration and noise from the new Vaughn pump at the WWTP. A company technician will check out the pump on 1/5/16.

Two bids were received on 12/30/15 for the Sanitary Sewer Rehabilitation Phase I project; Inland Waters Pollution Control, Inc. at \$309,536.50 and Ours Excavating at \$283,315.90. Both provided the required Bid Bonds. Bids were submitted to Poggemeyer for evaluation.

Rogers explained the WWTP and WTP management. Thomas Felder, retired, is under contract as the WWTP Operator of Record, Foltz, who has his Class II license will take over as Plant Operator with the completion of his required time/experience on the job. Kit St. Clair is currently a Class I WTP Operator, working towards his Class II license.

Christmas decorations have been removed from the downtown area and stored.

The loss of water at the pool is remaining minimal following the recent caulking.

The CDBG application was approved, the restrooms at the playground (Fort Gilead) will be under construction in the spring. The NatureWorks Grant would allow the purchase and placement of the playground equipment.

Clapper moved and Strait seconded to approve Henschen and Associates, Inc. for the proposed Mayor's Court Computer upgrade at \$9,631.00. Roll call; Clapper yes, Strait yes, Hines yes, Carver yes, Sherbourne yes.

MAYOR- MIKE PORTER

The Mayor expressed appreciation to the newly elected/appointed Council members and to the returning members.

SOLICITORS-GRIFFITH & BRININGER

No report.

CLERK-TREASURER-SUE MERMANN

Clapper moved and Hines seconded to approve payment of the bills in the amount of \$462,314.10. Roll call; Clapper yes, Hines yes, Carver yes, Sherbourne yes, Strait yes.

Hines moved and Strait seconded to suspend the rules for the reading of Ordinance 1736. Hines moved and Strait seconded to approve the Annual Appropriation ordinance. Roll call; Hines yes, Strait yes, Sherbourne yes, Carver yes, Clapper yes.

The YTD fund report for 2015 with an ending balance of \$6,161,459.08 was disbursed.

OTHER

Mayor Porter requested a Special Meeting at 6:00 PM on 1/18/16 to conduct a review of the fiscal reports and to allow new members to become familiar with the overall financial reporting procedures.

Hines reported appreciative comments from residents about the Christmas parade and the special downtown events. Porter noted the two separate events were well attended with positive responses from the merchants as well as the residents.

Hines moved and Strait seconded to adjourn at 7:45 PM.

Sue Mermann, Clerk-Treasurer

Mike Porter, Mayor

Dan Rogers, Administrator