

## **CALL TO ORDER**

Mayor Porter called the Regular Meeting to order at 7:00 PM on November 16, 2015.

## **INVOCATION**

Kline offered the Invocation.

## **PLEDGE OF ALLEGIANCE**

The Mayor led the Pledge of Allegiance.

## **ROLL CALL**

The following members of Council answered roll call; Tim Clapper, John Curtis, Steve Hart, Kay Hines, Ed Kline, Emily Shaffer. The Clerk declared a quorum. Mayor Mike Porter, Solicitor Matt Griffith, Administrator Dan Rogers and Clerk-Treasurer Sue Mermann were present.

## **MINUTES**

Shaffer moved and Clapper seconded to approve the 11/2/15 minutes with the clarification that Clapper, on behalf of Council, declined an ODNR request/proposal that the Village construct the sanitary sewer from Fairway Lane to the Mt. Gilead State Park. Roll call: Shaffer yes, Clapper yes, Hart yes, Hines yes, Kline yes, Curtis yes.

## **GUESTS**

Guests included Council-elect Donna Carver, Greg Young and Mr. & Mrs. Stephen Adams. Hines moved and Shaffer seconded to suspend the rules for the reading of Resolution 11-16-15. Roll call; Hines yes, Shaffer yes, Clapper yes, Hart yes, Kline yes, Curtis yes. Mayor Porter read the Resolution of Commendation to Stephen Adams. Shaffer moved and Kline seconded to adopt the resolution. Roll call; Shaffer yes, Kline yes, Curtis yes, Hines yes, Hart yes, Clapper yes.

## **POLICE CHIEF-BRIAN ZERMAN**

Chief Zerman was excused.

## **FIRE CHIEF-GREG YOUNG**

Chief Young reported a total of 12 responses from 11/2/15 until 11/16/15, which included 2 vehicle accidents, 1 at Rite Aid that resulted in a ruptured gasoline tank, 1 illegal burn, 2 mutual aid calls, 1 burned food, and 1 brush fire.

## **COMMITTEES & RECOMMENDATIONS**

### **STREETS-JOHN CURTIS**

Curtis reported Rogers will request a meeting as needed.

### **FIRE & POLICE-KAY HINES**

Hines reported she met with Chief Zerman and Chief Young on 11/10/15 to review their 2016 proposed budgets. The Police budget proposed a 2.5% wage increase as well as the purchase of a 2016 cruiser at the state-bid of \$34,000.00 to replace the 2008 cruiser. As expected, the 2015 budget will end with a \$20,000.00 to \$25,000.00 shortage in salaries and wages. A transfer of funds will be completed in December.

Chief Young included the proposed weekend staffing in his 2016 Budget; several Fire Fighters have resigned because of family responsibilities. Engine 10 is out of service for needed repairs. Hines moved and Curtis seconded to authorize Young to enter into a contract for \$3,000.00 with Ohio First Responder Grant, Mickey Smith. The grant could be as much as \$300,000.00. Roll call; Hines yes, Curtis yes, Kline yes, Shaffer yes, Clapper yes, Hart yes.

The committee is scheduled to meet at 6:00 PM on 11/30/15 to consider the fire contracts with Canaan Township and Edison.

### **FINANCE & PERSONNEL-EMILY SHAFFER**

The committee met prior to Council. The State Auditor's office will prepare a bid package for the 2014/2015 and 2016/2017 audits. The Village is being "bundled" with 3 other entities for the bid. Shaffer moved and Clapper seconded to amend the Personnel Policy to reflect that "Salaried Employees" would be entitled to 3 weeks of vacation after working one year and 4 weeks of vacation after working 5 years. Curtis stated the amendment would not be cost-effective and he would not support the motion. Roll call; Shaffer yes, Clapper yes, Hart yes, Curtis no, Kline yes, Hines yes. The new Fiscal Officer will be entitled to the longevity pay as well as the new vacation regulation. The committee is scheduled to meet at 6:00 PM on 12/21/15.

### **UTILITIES-TIM CLAPPER**

Clapper reported Rogers will request a meeting as needed.

#### **LONG RANGE PLANNING-TIM CLAPPER**

No report.

#### **VILLAGE DEVELOPMENT & ZONING-ED KLINE**

The committee is scheduled to meet at 6:00 PM on 12/1/15.

#### **CODES & REGULATIONS-STEVE HART**

Hart reported a meeting will be scheduled following the 12/7/15 Council meeting.

#### **ADMINISTRATOR-DAN ROGERS**

Rogers reported the #1 Vaughn pump is expected to arrive at the WWTP in December. The UV System has been cleaned and stored for the winter months.

The WTP caustic-soda tank will be removed.

The sole bid for the purchase of a used Vactor Jetter was from Jack Doheny Supplies at \$147,444.00 for a 2000 vehicle.

The pool has been winterized without locating the leak. Work to locate and repair the leak will begin very early in the spring.

Leaf pickup has been hectic but is nearly finished.

NatureWorks funding is expected in 2016. Marengo was awarded the funding in 2015. CDBG application was approved, the playground restroom construction will begin in the spring.

The new Dollar Tree Store will be located just west of the Discount Drug Store on W. Marion Rd. and is expected to open in April 2016. Renovations are expected to begin before the end of 2015.

#### **MAYOR- MIKE PORTER**

No report.

#### **SOLICITORS-GRIFFITH & BRININGER**

No report.

#### **CLERK-TREASURER-SUE MERMANN**

Shaffer moved and Clapper seconded to approve payment of the bills in the amount of \$97,205.52. Roll call; Shaffer yes, Clapper yes, Hart yes, Kline yes, Hines yes, Curtis yes.

Ordinance 1729 was presented for the third reading. Curtis moved and Kline seconded to adopt the Fiscal Officer compensation ordinance. Roll call; Curtis yes, Kline yes, Hines yes, Hart yes, Clapper yes, Shaffer yes.

Ordinance 1730 was presented for the second reading. Hines moved and Kline seconded to pass the Income Tax ordinance to the third reading. Roll call; Hines yes, Kline yes, Curtis yes, Hart yes, Clapper yes, Shaffer yes.

Hart moved and Hines seconded to suspend the rules for the reading of Ordinance 1731. Roll call; Hart yes, Hines yes, Kline yes, Curtis yes, Shaffer yes, Clapper yes. Hines moved and Curtis seconded to adopt the ordinance to amend the Traffic Control Map. Council again considered the proposed handicapped parking near the Community Center at 16 S. Main St. Shaffer reiterated the need to designate a handicapped parking space closer to the exercise/rehab facility and that the distance from the south side of E. Center St. is a difficulty for handicapped patrons. An in-depth discussion focused on a handicapped parking space on the north side of E. Center and/or the east side of S. Main St. in front on the Community Center. Roll call; Hines yes, Curtis yes, Shaffer no, Clapper yes, Hart yes, Kline yes.

Hines moved and Hart seconded to suspend the rules for the reading of Resolution 11-16-15A. Roll call; Hines yes, Hart yes, Clapper yes, Shaffer yes, Curtis yes, Kline yes. Clapper moved and Hart seconded to adopt the resolution to purchase a 2000 Vactor Jetter at \$147,444.00. Roll call; Clapper yes, Hart yes, Hines yes, Kline yes, Shaffer yes, Curtis yes.

Council did not oppose the 2016 renewal of the local liquor licenses as presented by the Ohio Department of Commerce Liquor Control.

The YTD Fund Report showing an overall balance of \$6,142,761.41 was included in the Council packets.

#### **OTHER**

Hart announced that recent OPERS regulations/requirements will make it necessary for him to resign his position on Council before 2016. He offered to serve until 12/22/15. The position will be advertised.

Kline moved and Curtis seconded to go into Executive Session to discuss an employee's pending BWC claim. Roll call; Kline yes, Curtis yes, Hines yes, Hart yes, Clapper yes, Shaffer yes. Mayor Porter, Solicitor Griffith, Clerk-Treasurer Mermann, Administrator Rogers, and Council-elect Carver were present during Executive Session. Clapper moved and Shaffer seconded to reconvene the Regular Meeting. Roll call; Clapper yes, Shaffer yes, Hart yes, Hines yes, Kline yes, Curtis yes. Shaffer stated Council discussed an employee's pending BWC claim while in Executive Session.

The Mayor wished Council a Happy Thanksgiving. Hines expressed appreciation to the employees who every day continue to do a good job for our Village.

Hart moved and Hines seconded to adjourn at 8:10 PM