

## **CALL TO ORDER**

Mayor Porter called the Regular Meeting to order at 7:00 PM on November 2, 2015.

## **INVOCATION**

Hines offered the Invocation.

## **PLEDGE OF ALLEGIANCE**

The Mayor led the Pledge of Allegiance.

## **ROLL CALL**

The following members of Council answered roll call; Tim Clapper, John Curtis, Steve Hart, Kay Hines, Ed Kline, Emily Shaffer. The Clerk declared a quorum. Mayor Mike Porter, Solicitor Matt Griffith, Administrator Dan Rogers and Clerk-Treasurer Sue Mermann were present.

## **MINUTES**

Shaffer moved and Hines seconded to approve the 10/19/15 minutes as presented. Roll call; Shaffer yes, Hines yes, Hart yes, Clapper yes, Curtis yes, Kline yes.

## **GUESTS**

Guests included Donna Carver from the Sentinel, Garnet Cover, Cody McGee, LeAnne Gompf, Brian Zerman and Greg Young. Mrs. Cover reported difficulty parking at the S. Main St. Community Center. Downtown business owners and employees continue to park all day on S. Main St. making it necessary for the senior and handicapped residents who utilize the exercise/therapy facility to walk too great a distance to and from their vehicles. She requested at least one handicapped parking space in front of the Center or on E. Center St. beside the Center. Council requested an ordinance be prepared designating a handicapped parking space near the Community Center.

Mrs. Gompf is working with the Inter-Church Council and Century 21 Realty to coordinate a Christmas festival, "Light the Village with Christmas Spirit", on 12/4/15. A parade forming on N. Cherry St., traveling east on Union St. and south on N. Main St., will begin at 6:00 PM. Chief Zerman advised that the parade would need to continue south onto W. Center St. in order to safely direct the parade participants back up Cherry St. to return to their vehicles. The festival will feature a live Nativity, crafts, carolers, special music, cookies and hot cocoa. Shaffer moved and Clapper seconded to grant the request to close S. Main St. from the Monument south to Marion St. from 5:00 PM until 8:30 PM on 12/4/15.

Ms. Carver stated this will be her last meeting as a reporter for the Morrow County Sentinel.

## **POLICE CHIEF-BRIAN ZERMAN**

Chief Zerman reported a safe Trick or Treat on 10/31/15.

## **FIRE CHIEF-GREG YOUNG**

Chief Young reported a total of 11 responses from 10/20/15 to 11/2/15 which included 3 mutual aid calls, 1 vehicle fire, and 2 brush fires and a gasoline spill, the result of unsafe practices at the local Duke Station which will be addressed.

## **COMMITTEES & RECOMMENDATIONS**

### **STREETS-JOHN CURTIS**

No report.

### **FIRE & POLICE-KAY HINES**

A meeting with Chief Young and Chief Zerman is scheduled for 11/10/15 at 6:00 PM.

### **FINANCE & PERSONNEL-EMILY SHAFFER**

The written 10/19/15 minutes were distributed. The committee is scheduled to meet at 6:00 PM on 11/16/15.

**UTILITIES-TIM CLAPPER**

The committee is scheduled to meet at 6:00 PM on 11/12/15.

**LONG RANGE PLANNING-TIM CLAPPER**

No report.

**VILLAGE DEVELOPMENT & ZONING-ED KLINE**

No report.

**CODES & REGULATIONS-STEVE HART**

The committee met on 10/29/15 and discussed changes of wording from Clerk-Treasurer to Fiscal Officer for the following: the Roster, Ordinance 691, Chapter 133 and Chapter 171 of the Codified Ordinances.

**ADMINISTRATOR-DAN ROGERS**

Rogers reported normal daily maintenance, testing and operations at both the WTP and the WWTP. The Vaughan pump at the WWTP will be replaced early in 2016. Sludge tanks are cleaned and prepared for the winter months.

Vactor-Jetter bid opening is scheduled for 11/12/15.

The purchase of a small camera may be necessary to detect the pool leak.

The completion on the CSX project is dependent on the final work by Ours Excavating.

The ODNR grant was awarded to another entity within the County. The CDBG grant for the Cherry St. playground was successful, work will begin early in 2016.

Two salt bids were accepted on 10/30/15. Clapper moved and Kline seconded to award the salt contract to Cargill Salt at \$134.40 per ton from 11/1/15-11/1/16. Morton Salt presented a bid of \$140.27. Roll call; Clapper yes, Kline yes, Curtis yes, Hines yes, Shaffer yes, Hart yes.

Rogers explained a proposal to provide water and sanitary sewer to the campgrounds and shelter/picnic areas at the Mt. Gilead State Park. Rogers stated that during negotiations, he has indicated to the ODNR that the Village would not fund the construction but may fund the engineering costs for the project at a cost of \$7,900.00. He reported his concern is that the State may install a mound-system for the sanitary sewer project. Hart questioned why the Village would fund the cost of the engineering for the State project. A lengthy discussion followed clarifying the direction of the sanitary sewer line to the north side of SR 95 from the Pine Lakes Golf Course to the south side of SR 95, the location of the current and future manholes, and the State's concern of crossing private property for grant project although Rogers stressed that the Golf Course owner has granted an easement across his property to the State. Porter stated the one advantage for the Village is that the project would move the sanitary sewer line closer to the homes beyond the State Park on the north side of SR 95. Clapper reported he had declined an offer, on behalf of the Council, from the ODNR. Clapper moved and Kline seconded to authorize Poggemeyer Design Group to complete the engineering aspect of the project at the Village's expense as long as the ODNR is committed to the sanitary sewer project. Roll call; Clapper yes, Kline yes, Curtis yes, Hines yes, Shaffer yes, Hart no.

**MAYOR- MIKE PORTER**

The Mayor presented a note of appreciation from Kathy Richards who has retired after 28 years employment with the Village.

Cathy Davis, who will be appointed Fiscal Officer on 4/1/16 has requested that Council grant her three weeks of vacation to begin and four weeks' vacation after five years rather than the allowed 2 weeks of vacation after 1 year, 3 weeks after 8 years and 4 weeks after 15 years.

Council requested Finance & Personnel review the request.

**SOLICITORS-GRIFFITH & BRININGER**

Solicitor Griffith explained that Ordinance 1730 is a work in progress, the result of the Income Tax legislation Chapter 718 of the Ohio Revised Code. Exhibit A may be amended as the complex regulations are put into practice.

**CLERK-TREASURER-SUE MERMANN**

Shaffer moved and Clapper seconded to approve payment of the bills in the amount of \$74,016.65. Roll call; Shaffer yes, Clapper yes, Hart yes, Hines yes, Curtis yes, Kline yes.

Ordinance 1728 was presented for the second reading. Hines moved and Shaffer seconded to pass the Young Ave. ordinance to the third reading. Roll call; Hines yes, Shaffer yes, Curtis yes, Kline yes, Hart yes, Clapper yes.

Ordinance 1729 was presented for the second reading. Hart moved and Shaffer seconded to pass the Fiscal Officer compensation ordinance to the third reading. Roll call; Hart yes, Shaffer yes, Clapper yes, Hines yes, Kline yes, Curtis yes.

Ordinance 1730 was presented for the first reading. Kline moved and Hines seconded to pass the Income Tax ordinance to the second reading. Mermann expressed appreciation to Solicitor Griffith for the time and attention required to comply with the state-mandated regulations. Roll call; Kline yes, Hines yes, Hart yes, Clapper yes, Shaffer yes, Curtis yes.

Hines moved and Hart seconded to approve the Appropriation Transfer. Roll call; Hines yes, Hart yes, Kline yes, Shaffer yes, Clapper yes, Curtis yes.

The YTD Fund Report was included in the Council packets.

**OTHER**

Hines acknowledged the dedicated work of the Village employees.

Kline questioned the proposed handicapped parking at the Community Center. An in-depth discussion followed on the designated parking space, the curb versus the ADA ramps already in place at the E. Center St. crossing, the hazard of opening car doors while parked on Main St., and the need to allot one or two spaces for the handicapped. Council agreed the ordinance should designate the first parking space east of S. Main St. on the south side of E. Center St.

Curtis moved and Hines seconded to adjourn at 8:10 PM.

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Sue Mermann, Clerk-Treasurer

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Mike Porter, Mayor

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Dan Rogers, Administrator