

CALL TO ORDER

Mayor Carver called the Regular Meeting to order at 7:00 pm on August 18th , 2025

INVOCATION

Kay Hines offered the Invocation.

PLEDGE OF ALLEGIANCE

Mayor Carver led the Pledge of Allegiance.

ROLL CALL

The following council members answered roll call: Tim Clapper, Aron Fraizer, Kay Hines, Mark Phillips, Emily Shaffer, and Chris Sherbourne. Administrator Derek Allen, Fiscal Officer Cathy Davis, and Solicitor Matt Griffith were also present.

MINUTES

Sherbourne moved, and Fraizer seconded to approve the July 15th minutes with one correction. Roll Call: Sherbourne, Fraizer, Clapper, Hines, Phillips, Shaffer – all yes.

GUESTS

Luke Murray with GPD, and Kit St. Clair, water department.

Mr. Murray handed out packets that explained phase 1 of the water treatment plant project. The most critical issues were identified as replacing filters and softeners, new brine tanks, and mudwell improvements.

GPD will be adding to the design the conversion from chlorine gas to an entirely new hypochlorite dosing system. This improvement will be broken out from the lump sum improvements and can be non-performed if the Village chooses. If the bids are in our favor, then this is an improvement to consider doing.

During the construction phase, they will replace one tank at a time and set up a temporary tank, ensuring we always have two tanks in operation. Multiple temporary lines will be used.

The engineer's estimate for the construction is \$6.25 million. Another half to three-quarters of a million dollars for the hypochlorite system. We have been approved for the Ohio EPA loan; anticipated interest rates will be between 2.5%-3%.

The bid package will be posted in mid-September, and bids will be opened in November.

Clapper had asked about the longevity of this project. Murray stated that the filters and softeners should be well over 20 years, however, the valves would need to be replaced around 25 years.

Allen would like feedback from the council on whether to include the chlorine conversion in the loan. We would either take out a 20-year or 30-year loan. This depends on whether we implemented the hypochlorite system and what actions are required for phase 2.

The project schedule is as follows: bid advertising on September 19th, bid opening on November 12th and awarding in late December. Construction will be 18 months, starting in January 2026 and continuing to July 2027.

POLICE DEPARTMENT REPORT - CHIEF LAKEY

Chief Lakey reported that the 2023 Durango is back in service. The 2023 Charger is scheduled to go to Parr for upfitting on August 25th. Chief Lakey is requesting council approval to accept a vehicle from Franklin County for the detective car. Phillips moved, and Fraizer seconded to accept a vehicle from Franklin County, which will become the detective car. Roll Call: Phillips, Fraizer, Clapper, Hines, Shaffer, Sherbourne – all yes.

FIRE DEPARTMENT REPORT - CHIEF CAREY

Chief Carey is requesting approval for Mark Crum and Chad Cavinee as Fire Academy instructors. Sherbourne moved, and Hines seconded to hire Mark Crum and Chad Cavinee as the North Central Ohio Fire Academy instructors. Roll Call: Sherbourne, Hines, Clapper, Fraizer, Phillips, Shaffer – all yes.

FINANCE - CHRIS SHERBOURNE

The next meeting will be on 9/15 at 6:00 pm.

SAFETY - TIM CLAPPER

The next meeting is to be determined.

SERVICE -MARK PHILLIPS

The committee met and discussed the following utility issues: sanitary sewer upgrades (including paving) in 2026, funded by CDBG money. Waterline and sewer main on Town St and Highland Ave: Allen noted that an engineer's estimate is needed, and the cost of the project will be approximately \$750,000.00, with a match not required. Watermain upgrades (with paving, etc.) in 2026 with OPWC money funding for Vine and Walnut Streets: Allen said that the application deadline for the work is due in November of 2025, and that a preliminary estimate for the project is needed, and that the Village will pay for the design with matching funds being required. A discussion took place on needed work for W. Center St, S. Rich St, S. Cherry St, the alley East of Chase Bank, Bank St drainage work, and Park Ave, watermain work. There is a leak and seepage issue under part of the Van Horn Block that will need future correcting and upgrades.

The committee discussed the gateway signs, with no other proposals presented. They agreed that Gaul DeSigns should proceed with working on the sign on W. Marion Rd. Phillips moved and Sherbourne seconded to allow Gaul DeSigns to do the sign on W. Marion Rd. Roll Call: Phillips, Sherbourne, Clapper, Fraizer, Hines, Shaffer – all yes.

Phillips stated that many cars are turning right on red when they should not. Police Chief Lakey will make a direct patrol of this area.

Painting needs to be done on downtown streets and at parking lots.

Next meeting 10/13 at 6:00 pm.

CODES & REGULATIONS - EMILY SHAFFER

Next meeting is 9/22 at 6:00 pm.

ADMINISTRATOR-DEREK K. ALLEN

Allen reported that the last day for the pool is August 30th.

Staff repaired a leak under the Vessel Church on St Rt 42.

We will take recycling cans to the fairgrounds to be used during the fair.

There was an animal issue at the corner of Iberia and Lee St. He will get this dealt with on 9/8.

Sherbourne asked about no parking signs on North St. Allen will look at the traffic control map.

MAYOR - DONNA CARVER

Mayor Carver attended several meetings and presented a railroad history presentation at Edison Heritage Day.

SOLICITOR

No report.

FISCAL OFFICER - CATHY DAVIS

Sherbourne moved, and Fraizer seconded to approve the bills. Roll Call: Sherbourne-yes, Fraizer-yes, Clapper-yes, Hines-yes, Phillips-yes, Shaffer-abstained.

Hines moved, and Fraizer seconded to pass ordinance 1994 "declaring 81 N Rich St a blight" to the third reading. Roll Call: Hines, Fraizer, Clapper, Phillips, Shaffer, Sherbourne – all yes.

Sherbourne moved and Hines seconded to suspend the reading of ordinance 1995 "applying for a water loan". Roll Call: Sherbourne, Hines, Clapper, Fraizer, Phillips, Shaffer – all yes.

Phillips moved and Sherbourne seconded to pass ordinance 1995. Roll Call: Phillips, Sherbourne, Clapper, Fraizer, Hines, Shaffer – all yes.

Sherbourne moved, and Clapper seconded to suspend the reading of resolution 8-18-25, "allowing Esthers Dream to use the building at 114 Iberia St." Phillips was worried about sexual harassment. Mayor Carver stated that there are adult supervision at all times.

Shaffer didn't want a storage unit on the property. Allen will try to find a spot that is hard to see. Roll Call: Sherbourne, Clapper, Fraizer, Hines, Phillips, Shaffer – all yes.

Hines moved and Shaffer seconded to pass resolution 8-18-25. Roll Call: Hines, Shaffer, Clapper, Fraizer, Phillips, Sherbourne – all yes.

GOOD OF THE ORDER

Fraizer moved and Sherbourne seconded to go into executive session at 8:00 pm to consider the purchase of property. Roll Call: Fraizer, Sherbourne, Clapper, Hines, Phillips, Shaffer – all yes. Shaffer announced that we were back on record at 8:25 pm. Sherbourne moved and Fraizer seconded to make an offer of \$10,000.00, but no more than \$15,000.00, for the lot located at 98 E Marion. Roll Call: Sherbourne, Fraizer, Clapper, Hines, Phillips, Shaffer – all yes.

Hines moved to adjourn at 8:30 pm.

Approved:

Cathy Davis, Fiscal Officer

Donna J. Carver, Mayor