

CALL TO ORDER

Mayor Carver called the Regular Meeting to order at 7:00 pm on November 3rd , 2025

INVOCATION

Chris Sherbourne offered the Invocation.

PLEDGE OF ALLEGIANCE

Mayor Carver led the Pledge of Allegiance.

ROLL CALL

The following council members answered roll call: Tim Clapper, Aron Fraizer, Kay Hines, Mark Phillips, Emily Shaffer, and Chris Sherbourne. Fiscal Officer Cathy Davis, Administrator Derek Allen, and Solicitor Matt Griffith were also present.

MINUTES

Phillips moved, and Shaffer seconded the approval of the October 20th regular and special meeting. Roll Call: Phillips, Shaffer, Clapper, Fraizer, Hines, Sherbourne– all yes.

GUESTS

Paige Bierce, Sondra Carey, Erin Kelty, and the Mt. Gilead Baseball and Softball Commission were represented by Lyndsey Newson, Ethan Newson, Matt Rietschlin, Kayla Petry, Patty Carwell, Gary Carwell, and Ashley Barnum.

Paige Bierce would like the council to help fund purple and white flags for the downtown area. Mayor Carver stated that we had already purchased the flag poles. It would be up to the individual business owners to supply the flag.

Sherbourne had commented to the baseball/ softball commission that we had previously requested their budgets. Kayla stated that the only information communicated to them by the Village was the installation of a fence at the Edison field. Allen asked if the permanent fence should go up where the temporary fence was. Kayla said yes, that should be where the permanent fence should go.

Kayla had asked about the weeds in the baseball fields. Mayor Carver stated that they can use a weed eater all they want, but they can't spray. I had mentioned that they need an applicator license to do that. Matt and Ethan had mentioned that they have a company willing to donate their time and chemicals to spray them. We will find out if this can be done. Mayor Carver also told them that they should call Derek or her if they have any questions on what needs to be done or what they are allowed to do. Allen told them that we don't maintain any of these fields in the wintertime or off-season. The commission will need to communicate when their season starts and ends. Allen stated that the only thing that they should not do is put slag at any of the fields.

Mayor Carver asked them about their 501 (c) (3) status, as it had expired. Kayla stated that they had to start all over, and they have a current status. They will send a copy to the Mayor.

The commission would like electricity on field A. Allen will look into pricing.

POLICE DEPARTMENT REPORT - CHIEF LAKEY

Chief Lakey reported that they had received a donated cruiser to be used for their detective car from the Franklin County Commissioners.

On Friday, October 31st, Officer Robinson attempted a traffic stop on a vehicle with a suspended license violation. The suspect vehicle fled at high speed out of the village before stopping on RD 170, East of Fulton, and the occupants fled on foot. Attempts to locate the subjects using K9 Niko, a Delaware County Sheriff's Department K9, and an Ohio State Highway Patrol helicopter were unsuccessful. The incident remains under investigation.

FIRE DEPARTMENT REPORT - CHIEF CAREY

Chief Carey reported that the brush truck is back in service, with the repairs having been made in-house. The Fire Academy is progressing well and is scheduled to conclude on November 22nd.

FINANCE – CHRIS SHERBOURNE

The next meeting will be on 11/17 at 6:00 pm. Mark Phillips would like Jamie Brucker to come and talk about economic development. Mayor Carver will reach out to him.

SAFETY – TIM CLAPPER

No report. Next meeting will be as needed.

SERVICE -MARK PHILLIPS

There will be no more meetings in 2025.

CODES & REGULATIONS – EMILY SHAFFER

No more meetings in 2025.

ADMINISTRATOR-DEREK K. ALLEN

Allen reported that leaf pickup is ongoing. Two youths had smashed our new handicap picnic table. This matter is currently under investigation by our police department. Security cameras are now in place.

MAYOR – DONNA CARVER

Mayor Carver attended the Fall Fest on the square and the Commissioners meeting. She had also performed a wedding.

SOLICITOR

No report.

FISCAL OFFICER – CATHY DAVIS

Hines moved, and Sherbourne seconded to approve the bills – Roll Call: Hines, Sherbourne, Clapper, Fraizer, Phillips, Shaffer – all in favor.

Phillips moved, and Sherbourne seconded to pass ordinance 2000 “2026 wages”. Phillips-yes, Sherbourne yes, Clapper – no, Fraizer -yes, Hines-yes, Shaffer -yes.

Fraizer moved and Shaffer seconded to pass ordinance 2001 “No U-Turn’ to the third reading. Roll Call: Fraizer, Shaffer, Clapper, Hines, Phillips, Sherbourne – all yes.

Hines moved, and Fraizer seconded to pass ordinance 2002 “2026 permanent appropriations” to the third reading. Roll Call: Hines, Fraizer, Clapper, Phillips, Shaffer, Sherbourne – all yes.

Fraizer moved, and Phillips seconded to pass resolution 10-20-25 “transfer of funds” to the third reading. Roll Call: Fraizer, Phillips, Clapper, Hines, Shaffer, Sherbourne – all yes.

Sherbourne moved, and Phillips seconded to suspend the reading of ordinance 2003 “supplemental appropriations”. Clapper asked why there was an increase in the solar panels. Allen stated that the KWH goes up every year. Roll Call: Sherbourne, Phillips, Clapper, Fraizer, Hines, Shaffer – all yes. Hines moved, and Fraizer seconded to pass ordinance 2003. Roll Call: Hines, Fraizer, Clapper, Phillips, Shaffer, Sherbourne – all yes.

Phillips moved, and Fraizer seconded to suspend the reading of resolution 11-3-25 “indigent defense”. Roll Call: Phillips, Fraizer, Clapper, Hines, Shaffer, Sherbourne – all yes. Sherbourne moved, and Phillips seconded to pass resolution 11-3-25. Roll Call: Sherbourne, Phillips, Clapper, Fraizer, Hines, Shaffer – all yes.

Shaffer moved, and Phillips seconded the motion to approve the 2026 health insurance plan with Medical Mutual, which includes a 2% increase for employees. Roll Call: Shaffer, Phillips, Clapper, Fraizer, Hines, Sherbourne – all yes.

GOOD OF THE ORDER

Mayor Carver announced that the America 250 committee will meet on November 20 at 8:30 a.m. at the Community Services conference room. She also announced that her food drive will take place on November 22 at the municipal building.
Hines moved to adjourn at 7:50 pm.

Approved:

Cathy Davis, Fiscal Officer

Donna J. Carver, Mayor