

ADMINISTRATOR'S REPORT
10-19-09 through 11-1-09

Waste Water Treatment Plant

- Normal maintenance continues at the plant.
- With Mike's retirement on 10-30-09, Mell Felder is now the operator in charge at the sewer plant.
- High flows during the rain event last week prompted the operators to place into service another clarifier that had been shut down during our low flow period of operation.

Water System and Water Plant

- The roof on the lower level of the process building was started on Monday and the work was complete by Friday.
- The dehumidifier drum will be returned from the factory the week of November 9th along with some additional parts required for reassembly. The additional cost of the repair parts is \$1,069.00.
- All other aspects at the plant are working well.
- Many water leak excavations within the Village will be repaired next week, weather permitting.
- A water leak in the 6" main line was repaired in front of the sewer plant on 10-26-09.
- Since Mike Fry is retiring, it will be necessary to contract the water plant Operator in Charge until Kit St. Clair passes is Class 1 Operators Test. At the time Kit is notified of the results after taking the test on November 4th, it could be three months before he receives notification. MCF Technologies in the interim will handle the Operator in Charge duties. The cost for this service is \$650.00 per month. Mike Fry will continue to look after our water plant through his new company until Kit is licensed.

Other issues and complaints

- None at this time

Sanitary Sewer Collection System

- We have been cleaning trouble spots in town as usual.
- We opened the bids for the sanitary sewer rehabilitation . There were three bidders this time and they were within the project budget. Poggemeyer will make a recommendation to me early next week.

Street and Storm Sewer

- Street lights are being reported to Ohio Edison as they are found or reported to the office.
- A pre-construction meeting was held with Deer Creek on the 26th. We reviewed the project area and what is expected on a daily basis while working in the area.
- A public meeting was held in Council chambers and the Storm Water project was discussed with the residents that came to the meeting. Many questions were asked and all were answered to there satisfaction.
- Home Road overlay project is complete except for the center line striping. I was very pleased with the finished product.

- We have begun to do some work at the Street office. We are going to pour a new floor during the fall and winter and replace the 1950's stool and sink in the restroom, located in the garage area of the office. All of the repairs done this year can be done using the building maintenance budget for 2009. I will get pricing for siding the building for budget year 2010. All of the doors except for on entrance door will be reused and relocated.

Recreation / Pool

- The final meeting of the Recreation Board was held on the 27th.
- The swimming pool is now winterized and shut down for the season.
- We will be working on a plan to replace the north wall of the pool in the spring of 2010.

Office

- Nothing to report at this time

TEP Grant (Public Square revitalization)

- I am still waiting on ODOT to advise when the pre-construction meeting will be held. I am still concerned that we are to late into 2009 to start the work on the square. This will be discussed with ODOT.

Development

- Nothing new to report at this time.

Web Site (www.mountgilead.net)

- **(Follow Up)** Please continue to either send information to me for the site or e mail information to Dave, to be placed on the web site.
- **(Follow Up)** All of the year end reports are now on line for the public. I would like Council's feed back if any from the public.

Please be sure to e mail me a copy of your minutes of the committee meetings. These meeting minutes are an important part of our history and documentation for records. I would prefer that they be sent to me in an e mail so they can be converted to a PDF file for storage.

Please feel free to e mail Dave Goosens at dgoosens@wrgs.com , with any calendar items.

Prepared by Dan Rogers
Village Administrator
10-30-09