

CALL TO ORDER

Mayor Carver called the meeting to order at 7:00 p.m. on April 6th, 2026.

INVOCATION

Joe Johnson offered the invocation.

PLEDGE OF ALLEGIANCE

Mayor Carver led the Pledge of Allegiance.

ROLL CALL

The following members of council answered roll call: Chris Sherbourne, Mark Phillips, Sondra Carey, Paige Bierce, Kay Hines, and Joe Johnson. Administrator Derek Allen, Fiscal Officer Cathy Davis, Fire Lieutenant Mike Carey, Police Chief Adam Lakey, and Solicitor Matt Griffith were also present.

MINUTES

Carey moved, and Johnson seconded, to approve the March 16th minutes. Roll call vote: 6 ayes.

GUESTS

Sean McMickle with Spire Development, Dyesha Darby, and Tracey Miller with Helpline of Delaware and Morrow County.

Mayor Carver presented Ms. Darby and Ms. Miller with a proclamation declaring April as Child Abuse & Sexual Assault Awareness Month.

Mayor Carver opened the public hearing for comments. Mr. McMickle stated that Spire Development might be building a 65-unit affordable senior housing development. This would be for individuals 55 or older with an income at or below 80% of the median.

Allen said that he had contacted all property owners and had advertised the public hearing in the paper.

Bierce asked whether grandparents raising their grandchildren can live there. Mr. McMickle said they could as long as the head of household is 55 or older.

Phillips asked if they would have their own security guards. Mr. McMickle said that they have their own key FOB and security cameras, but would get one if need be.

Mayor Carver closed the public hearing.

POLICE DEPARTMENT REPORT

Chief Lakey reported that Officer McIntire is nearing completion of Field Training and is expected to be released to solo patrol this week.

Renovations have started in the police department.

FIRE DEPARTMENT REPORT

Mike Carey reported that during the recent windstorm on March 13th, they had a total of 22 firefighters who reported in for assistance.

Three firefighters were selected to receive the EMS Star of Life Award by the Ohio Division of Emergency Medical Services. This award stems from aid provided to the Troy Township Fire Department in December 2025, when they rescued a victim trapped in a grain bin.

FINANCE - CHRIS SHERBOURNE

The next meeting will be on 4/20 at 6:30.

SAFETY - KAY HINES

The next meeting will be determined.

SERVICES - CHRIS SHERBOURNE

The next meeting will be on 4/20 at 6:00 pm.

RULES - MARK PHILLIPS

Phillips reported that Hartman Printing will make the official seal for Mount Gilead, to be placed on the front of our wooden podium. The seal will be based on the existing Village logo. Discussion continued about the Green River Ordinance regulating door-to-door solicitation in Mt. Gilead. All peddlers must file for a Village permit with the Village Administrator. Also, if a resident has a sign with "No Trespassing" or "No Soliciting," then the peddlers must leave the property.

A new zoning district map is needed to update residential and other classifications for urban planning.

A minor typographical error was found in the codifications and sent to the Fiscal Officer for correction.

The next meeting will be on 4/27 at 6:00 pm.

ADMINISTRATOR - DEREK K. ALLEN

Allen reported that an accident occurred early Saturday morning, resulting in damage to two steel park benches on the square. He is in the process of obtaining quotes. The new benches will be billed to his insurance company.

The Village has received numerous questions about tornado sirens. Some years ago, the Village investigated installing new digitally activated tornado sirens to cover the entire Village. The cost was estimated at \$500,000.00. The Village has purchased weather radios that can be obtained from the Fire Department free of charge (batteries included). They may also sign up for the Hyper-Reach severe weather service, which is free and will call any cell phone or landline. The Morrow County Sheriff's Office also has an app that can be downloaded to receive warnings and messages from the County Sheriff.

On March 19th, 2026, he signed a 40-month electricity contract for the streetlights at \$0.05582 per kWh. This contract runs from 6/16/26 through 10/16/2029.

The street shop located at 273 South Street flooded on April 4th. We need to consider selling this property.

Allen researched credit card limits used by other municipalities; he would like his set at \$5,000.00.

The pool is scheduled to be caulked on April 7th, 2026. We plan to start filling the pool on May 1st, 2026, so it will be filled by mid-May.

The contractor working on the exterior bathrooms at the pool house has begun work.

We are obtaining quotes for outfield fences at West Park.

Service Coordinator Brandon McCunn resigned on April 6th, with his last day being April 24th. Allen requested an executive session.

Cody Baer was hired to read meters and to assist the Water Department. He replaces Josh Goddard.

A new catch basin was installed on East High St at the entrance of Bill Arnold's property. The resurfacing is anticipated to start in the first week of May.

The power at WTP was lost due to the storm on March 26th, 2026. The backup generator ran 13.9 hours. A contractor was called to bring out a portable generator after ours failed.

The bid opening for the water plant project was pushed back a week, from April 10th to April 17th.

Makeever and Associates will survey the Douglas Street water tower so a fence can be erected around it per EPA recommendations. Their schedule is for the end of April to conduct the survey work.

MAYOR - DONNA J. CARVER

Mayor Carver had met with the DJ for the July 4th celebration.

During the recent storm, Thistlewood apartments had flooded. She would like to thank the EMA director, Mike Nelson, and the Director of Operations, Jamie Brucker, who helped the Mt. Gilead Fire Department with the evacuation.

SOLICITOR

No report.

FISCAL OFFICER - CATHY DAVIS

Sherbourne moved, and Hines seconded to approve the bills. Hines asked about the bill for the trash cans. Allen stated that it will be turned into an insurance company. Roll call vote: 6 ayes.

Phillips moved, and Carey seconded to pass resolution 3-2-26 B "write off outstanding debt for unpaid water bills". Roll call vote: 6 ayes.

Carey moved, and Bierce seconded to pass resolution 3-16-26 B "request for qualifications for reviewing and updating the zoning map" to the third reading. Roll call vote: 6 ayes.

Hines moved and Carey seconded to pass resolution 3-16-26 C "request for qualifications for obtaining engineering for as-needed professional engineering services for calendar years 2026, 2027, 2028" to the third reading. Roll call vote: 6 ayes.

Sherbourne moved, and Carey seconded, to pass ordinance 2012, "write off small credit balances for utility bills and submit to the state unclaimed funds department." Roll call vote: 6 ayes.

Bierce moved, and Johnson seconded, to pass ordinance 2014, "amending ordinance 2001," which would repeal the U-turn ordinance, to the third reading. Roll call vote: 6 ayes.

Johnson moved, and Bierce seconded to pass ordinance 2015 "for the administrator to enter into an administration, observation, and technical representation agreement with GPD group for the water treatment plant" to the third reading. Roll call vote: 6 ayes.

Carey moved, and Hines seconded to suspend the reading of ordinance 2016 "supplemental appropriations". Roll call vote: 6 ayes.

Phillips moved, and Sherbourne seconded to pass ordinance 2016. Roll call vote: 6 ayes.

Sherbourne moved and Carey seconded to suspend the reading of ordinance 2017 "amending the zoning map for parcel G20-023-A0-001-00 located at 785 W Marion Rd from business B-1 to residential R-3". Roll call vote: 6 ayes.

Bierce moved, and Johnson seconded to pass ordinance 2017. Roll call vote: 6 ayes.

Motion to pass ordinance 2018 "to amend part one, administrative code, title five administrative, chapter 147 village administrator, section 147.02, powers; duties; functions of the village of Mount Gilead codified ordinances" to the second reading. Roll call vote: 6 ayes.

Phillips moved, and Carey seconded, to approve the \$23,780.00 down payment to Hefco Construction for the municipal building renovation. Roll call vote: 6 ayes.

GOOD OF THE ORDER

Sherbourne moved and Carey seconded to go into executive session at 7:44 pm to discuss the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee. Roll call vote: 6 ayes.

Johnson moved, and Sherbourne seconded to be back on record at 8:07 pm. Roll call vote: 6 ayes.

Johnson moved, and Sherbourne seconded to accept the resignation of Service Coordinator, Brandon McCunn. Roll call vote: 6 ayes.

Sherbourne moved, and Carey seconded to pay the interim Service Coordinator at \$29.00/hour.
Roll call vote: 6 ayes.

Phillips was concerned about the potholes on the drive leading back to the yard waste facility.
Allen will contact DKMM, as this is their facility.

Johnson commented that we should eliminate the committees and have a single committee.
Phillips was against the idea and would rather have the committees. We will research the
committee as a whole and revise the council rules of procedure.

Hines moved to adjourn at 8:18 pm.

Cathy Davis, Fiscal Officer

Donna J. Carver, Mayor